



Midland Guildford Cricket Club – Female Cricket Coordinator

Job Description

Job Title: Female Cricket Coordinator, Midland Guildford Cricket Club

Reports to: Chairperson Cricket Operations, Midland Guildford Cricket Club

Skills Required:

- Ideally HPCA (Level 3) accreditation – but minimum RCA (Level 2), or at least, CCA (Level 1) progressing to RCA essential
- Proven cricket playing background
- An enthusiastic team player with good organisation and communication skills to ensure the “We Are Midland Guildford” ethos is instilled and maintained across all respective areas of Cricket Operations. This will be enhanced by leading from the front and ensuring a highly cohesive coaching group, with all coaching staff and team management focussed and motivated
- Committed to the continuing cricket development of all coaches
- Committed to the personal and cricket development of all players and to ensure such development and progress is communicated with all players and their guardians, if applicable, and is documented
- Good knowledge of WACA administration of Female Cricket and oversee the Club’s representation at WFCCC delegates and other meetings
- Committed to increasing female cricket participation throughout the Midland Guildford Junior Cricket Association (MGJCA) area
- Compliant with Working with Children legislation and ensuring compliance of all involved with juniors’ coaching, training and/or management
- Sound problem solving ability with ability foresee likely problems and to work with all concerned parties to constructively resolve any complaints or issues that may arise

Main Duties:

- Reporting directly to the Chairperson Cricket Operations, and in close consultation with the Club’s Head of Coaching, and other coaches, oversee and coordinate all relevant cricket matters including participation with the selection/appointment of team coaches and managers, and the necessary coach accreditation training and other relevant training workshops
- Oversee the development and delivery of the Club’s pre-season and in-season training programmes (skills, strategy, and physical preparation) in consultation with the Club’s coaching staff
- Support and mentor all junior coaches, assistant coaches, team managers and others involved in the attainment and maintenance of strong communication and the continuing improvement of community of Midland Guildford cricketers
- Attend and/or conduct all meetings relevant to the delivery of the Club’s junior girls cricket program, including registrations, player trials, if necessary, and selections

- Attendance, as needed/when possible, at junior match-days through all age groups and be available to all coaches and guardians for feedback and guidance
- If/when relevant, ensuring compliance with all aspects of the WACA's cricket coaching and talent reporting system to fully maximise the Club's receipt of relevant grants
- Ensuring continuing compliance with MyCricket requirements
- Continuing development of all players to ensure seamless transition to senior cricket at the Club
- In consultation with the Chairperson Cricket Operations and the Head of Coaching ensure players in all age groups receive ongoing specialist skills coaching by Club and other accredited coaches throughout the season
- Plan and implement a schedule for junior functions throughout the season including, but not limited to, the end-of-season awards presentation night
- Ongoing liaison with the WACA's Regional Manager, Midland Guildford in connection with increasing female cricket player participation throughout the Midland Guildford area
- Attendance, with the Club's Junior Cricket Coordinator (Boys), at all Midland Junior Cricket Association (MGJCA) delegates meetings as a Club representative with the expressed aim of improvement of the two-way relationships between the Club and MGJCA/all Community Cricket Clubs